

## Academy Timeline

<b>Target Date- September 2015</b>	<b>Action</b>
Little Hill GB meeting	<ul style="list-style-type: none"> <li>• GB meeting 26<sup>th</sup> January to minute proposal to move forward</li> </ul>
Glenmere/Langmoor GB meeting 17 <sup>th</sup> Feb	<ul style="list-style-type: none"> <li>• GB meeting to minute proposal to take forward proposals with Little Hill</li> </ul>
WB 23 <sup>rd</sup> February 2015 meeting at Langmoor / Little Hill – Chairs and Staff	<ul style="list-style-type: none"> <li>• Chris Garner to talk to Langmoor and Glenmere Staff to update and take questions and understand issues and gain agreement. 26<sup>th</sup> Feb</li> <li>• Jonathan and Vina to do the same at Little Hill.</li> </ul>
2 <sup>nd</sup> March 6pm at Langmoor	<ul style="list-style-type: none"> <li>• Full GB meeting - Glenmere and Langmoor with update on discussions from staff meeting.</li> </ul>
12 <sup>th</sup> March Chris, Jonathan, Peter and Vina to meet to discuss – areas to right.  By 16th March -	<ul style="list-style-type: none"> <li>• Funding / financial modelling to be completed to assess risks and impacts of three school MAT scenario modeling to include – <ul style="list-style-type: none"> <li>○ Costings of staffing at Langmoor and Glenmere</li> <li>○ How much Little Hill will contribute towards the MAT</li> <li>○ Impact of the SD role to Langmoor and Glenmere</li> <li>○ To include the inclusion of year 6 at both schools and extra teaching staff required</li> <li>○ 3 year forecasts accounts as a result of the financial scenario modelling to be presented to governors before 23<sup>rd</sup> March Langmoor – Pay committee.</li> <li>○ Clear line of site as to how much more monies we will have to enable better funding for children’s education at all schools</li> </ul> </li> </ul>
By 26th March	<ul style="list-style-type: none"> <li>• Agree roles and responsibilities, including job description of two new heads of schools for Langmoor and Glenmere including pay range</li> <li>• Agree posts and funding for posts and agree people to post</li> </ul>
<b>Consultation</b>  Parent consultation- Tuesday 5 <sup>th</sup> May- Letter to go out.  TBC May 2015- Consultation Meeting 6pm Parents.  Tuesday 2 <sup>nd</sup> June 2015 - Consultation ends.	<ol style="list-style-type: none"> <li>1. TUPE – at Little Hill (no TUPE required for Langmoor and Glenmere) 10<sup>th</sup> June and 2nd July 2015</li> <li>2. Parent/staff consultation around Langmoor, Glenmere, Little Hill MAT at Little Hill</li> <li>3. Full consultation for Little Hill</li> <li>4. Smaller version of consultation for Glenmere and Langmore still inviting parents to debate at an open evening for feedback from community</li> <li>5. The need for full consultation not required at Langmoor / Glenmere however we will seek feedback and communicate to all stakeholders before end of April including parents evening</li> </ol>
20 <sup>th</sup> April – 6.30pm at Little Hill	Little Hill Academy Working Party Meeting
30 <sup>th</sup> April - 6pm at Little Hill	<ul style="list-style-type: none"> <li>• Joint Governors meeting to update and progression of MAT and finalise Langmoor Glenmere’s consultation.</li> <li>• Agenda <ul style="list-style-type: none"> <li>○ Agree role of Strategic Director, leadership roles including responsibilities. (Job description to be circulated before meeting)</li> <li>○ Agree funding proposal for the SD role for all schools</li> <li>○ Agree funding proposal for the MAT e.g. how much each school will pay into the central MAT fund each year</li> <li>○ Agree governance proposal and ensure agreements of roles and responsibilities of the board members, directors</li> </ul> </li> </ul>

	<p>and governing bodies of the proposed three way MAT (to be circulated in advance)</p> <ul style="list-style-type: none"> <li>○ Agree proposed names of the board members and directors</li> <li>○ Agree each schools proposed new SLT (mainly new for Glenmere and Langmoor)</li> <li>○ Agree a risk and issues register debate in detail the risks and how we could mitigate against any risks.</li> </ul>
<p>3rd June Joint Governors meeting at Langmoor – Jamie Otter solicitors. Jaime Otter to take paperwork with him.</p>	<p>Meeting to:</p> <ul style="list-style-type: none"> <li>• Draft funding agreement agreed and sent to solicitors.</li> <li>• Draft articles of association agreed and sent to solicitors (proposed makeup of the Multi Academy Board)</li> </ul> <p>Jaime Otter to attend.</p>
	<ul style="list-style-type: none"> <li>• Little Hill and Langmoor /Glenmere joint meeting to consider parental consultation. <b>Jamie Otter to attend for final updates.</b></li> </ul> <p>Meeting with the Solicitors and Clerk present...</p> <ul style="list-style-type: none"> <li>• Little Hill Governors to have a final vote and agree on joining the MAT.</li> <li>• New Academy board to sign and go through final paperwork which will include approving conversion, signing final funding agreement and articles and signing the lease.</li> </ul>
<p>Meeting 8<sup>th</sup> July</p>	<ul style="list-style-type: none"> <li>• Glenmere and Langmoor Governors to final vote to agree on joining three way MAT</li> <li>• New Academy board to sign and go through final paperwork which will include approving conversion, signing final funding</li> <li>• Meeting needs to be formally minute with clerk present</li> </ul>
<p>1st Sept</p>	<ul style="list-style-type: none"> <li>• Three school MAT begins</li> </ul>