

Academy Timeline

Target Date- September 2017	Action
Hinckley Parks GB meeting	<ul style="list-style-type: none"> • GB meeting January / February to minute proposal to move forward
OWLS Trust meeting 16 th Jan	<ul style="list-style-type: none"> • Trust meeting to minute proposal to take forward proposals with Hinckley Parks
WB 13 th March 2017 meeting at OWLS / Hinckley Parks – Chairs and Staff	<ul style="list-style-type: none"> • Jonathan to talk to OWLS Staff to update and take questions and understand issues and gain agreement. 13th March • Jonathan and Peter / Cath to do the same at Hinckley Parks.
13th March Trustee's meeting 6pm at Langmoor	<ul style="list-style-type: none"> • Trustee's meeting - OWLS with update on discussions ready to talk to staff in meeting.
15 th March Jonathan, Peter and Cath to meet to discuss – areas to right. 4pm at Langmoor By 16th March – PJM at Hinckley Parks 6pm.	<ul style="list-style-type: none"> • Funding / financial modelling to be completed to assess risks and impacts of five school MAT scenario modeling to include – <ul style="list-style-type: none"> ○ Costings of staffing at Langmoor, Glenmere, Little Hill, Fernvale ○ How much each school will contribute towards the MAT ○ Impact of the CEO role to OWLS / Hinckley Parks ○ To include the inclusion of year 6 at all schools and extra teaching staff required ○ 3 year forecasts accounts as a result of the financial scenario modelling to be presented to governors before 24th March OWLS/ SCHOOL – Pay committees. ○ Clear line of site as to how much more monies we will have to enable better funding for children's education at all schools
24 th March meeting at Langmoor 9am By 31 ST March	<ul style="list-style-type: none"> • Agree roles and responsibilities, including job descriptions, including pay range • Agree posts and funding for posts and agree people to post Bursar/business managers, CEO.
Consultation Parent consultation- 24 th April – 22 ND May 2016 - Consultation Meeting 6pm Parents. Monday 24 th April Hinckley Parks 22 nd May 2016 - Consultation ends.	<ol style="list-style-type: none"> 1. TUPE – at Hinckley Parks (no TUPE required for OWLS) 27th April 11.30am and May 2017 2. Parent/staff consultation around Langmoor, Glenmere, Little Hill Fernvale, OWLS TRUST / MAT at Hinckley Parks 3. Full consultation for Hinckley Parks 4. Smaller version of consultation for OWLS still inviting parents to debate at an open evening for feedback from community 5. The need for full consultation not required at OWLS however we will seek feedback and communicate to all stakeholders before end of April including parents evening.
23 rd May – 6.30pm at Hinckley Parks	Hinckley Parks Academy Working Party Meeting - Governors
Monday 5th June Joint Governors meeting at Langmoor – Jamie Otter solicitors. 6pm Jaime Otter to take paperwork with him.	<p>Meeting to:</p> <ul style="list-style-type: none"> • Draft funding agreement agreed and sent to solicitors. • Draft articles of association agreed and sent to solicitors (proposed makeup of the Multi Academy Board) <p>Jamie Otter to attend.</p>

	<ul style="list-style-type: none"> • Hinckley Parks and OWLS joint meeting to consider parental consultation. Jamie Otter to attend for final updates. <p>Meeting with the Solicitors and Clerk present...</p> <ul style="list-style-type: none"> • Hinckley Governors to have a final vote and agree on joining the MAT. • Academy board to sign and go through final paperwork which will include approving conversion, signing final funding agreement and articles and signing the lease.
Meeting 26 TH June 5pm	<ul style="list-style-type: none"> • OWLS Trustees to final vote to agree on joining five way MAT • Academy board to sign and go through final paperwork which will include approving conversion, signing final funding • Meeting needs to be formally minute with clerk present
1 st July hold until 1st Sept	<ul style="list-style-type: none"> • Five school MAT begins